



MEETING MINUTES – FINANCE COMMITTEE MEETING
HIGHWOOD PUBLIC LIBRARY BOARD OF TRUSTEES
Thursday December 8, 2016 –6:00 P.M.
Adult Reading Room Conference Table

1. Call to order: call to order 6:00pm

2. Roll call:

- **Lucy Hospodarsky-President; Nora Loredo-Treasurer; John Mitchell(not present)**

3. Discussion of change order request submitted by ATP

- **Lucy and Nora reviewed change order dated Nov 18, 2016**
- **BAX Construction, per John, remove item #4 \$400 for metal framing at bathroom plumbing walls. Total payment \$3000.00 (not \$3400)**
- **Electric work \$1650.00 ok**
- **HVAC work at room 104 \$550.00 ok**
- **MAYA Masonry \$3200.00 ok**
- **Bond and Insurance -5% -now \$420.00**
- **O & P 10%- now \$840.00**
- **Total approved by Finance for change order: \$ 9660.00**

4. Motion to approve expenditure of change order request submitted by ATP

- **Change order submitted by ATP approved for \$9660.00 (changes noted)**

5. Old Business: none

6. Adjournment: 7:15pm adjourned

Board of Trustees

Lucy Hospodarsky, President • Laurie Lenzini, Vice President • Catherine Regalado, Secretary • Nora Loreda, Treasurer

Trustees: Maribeth Carlini, Bertha Chavez

John Mitchell, Director director@highwoodlibrary.org

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