

**Highwood Public Library Board of Trustees Special Meeting
June 13, 2012**

Present—Trustees: Sue Atkins, Mark Frye, Lucy Hospodarsky, Laurie Lenzini, Nora Loredo, Catherine Regalado

Meeting called to order at 6:23 pm.

Ms. Hospodarsky moved to allow trustee Bertha Chavez to attend by telephone. Ms. Loredo seconded and the motion carried unanimously. Ms. Chavez joined the meeting.

Ms. Hospodarsky moved and Ms. Lenzini seconded to enter executive session for personnel, to interview and evaluate a candidate for Library Director. The motion passed unanimously.

Executive Session entered at 6:30 pm

The meeting was called back to order at 8:30 pm

The board discussed common practice of using letter instead of contract when making offer.

Ms. Regalado moved and Mr. Frye seconded to adjourn.

Meeting adjourned at 8:34 pm