

**Highwood Public Library Board of Trustees Special Meeting  
December 21, 2013**

Present—Trustees: Bertha Chavez, Lucy Hospodarsky, Laurie Lenzini, Nora Loreda, Catherine Regalado, Elizabeth Van Arsdale

**Meeting called to order at 9:05 am.**

**Public Comments – None**

**Secretary’s Report**

Ms. Hospodarsky moved to approve the November 18, 2013 meeting minutes. Ms. Regalado seconded and the motion carried unanimously.

**Treasurer’s Report**

There was brief discussion on the December invoices which had been previously reviewed at the regular meeting. Ms. Hospodarsky moved to approve the November/December 2013 invoices. Ms. Lenzini seconded and the motion carried unanimously.

Ms. Lenzini updated for Building and Grounds that plumbing will be reviewed after the holidays and there will be information before the next board meeting.

Ms. Hospodarsky moved and Ms. Regalado seconded to adjourn.

**Meeting adjourned at 9:13 pm.**