

Draft, not yet approved

**Highwood Public Library Board of Trustees Special Meeting
January 25, 2012**

Present—Trustees: Sue Atkins, Lucy Hospodarsky, Laurie Lenzini, Nora Loreda, Catherine Regalado; Ferguson Mills, Staff Liaison; Kay Kelly, Building and Grounds;
Absent: Alison Aldrich, Jaime Barraza, Mark Frye

Meeting called to order at 7:11 pm.

Bertha Chavez arrived at 7:14 pm.

Unfinished Business

The board reviewed the project options and foot candle comparison for the DCEO Lighting Retrofit grant that had been prepared by the president. The current foot candle reading for Adult Room is 111 and after a retrofit would be 55, which lowers energy consumption without sacrificing adequate light output (library guidelines are 30-50 foot candles). 4 T8 bulbs would be reduced to 2 with a mirror in each fixture. The project results in new bulbs and extended ballast life for less than it would cost to replace all bulbs, because of DCEO grant. Ms. Hospodarsky also shared information from Deerfield Library facilities manager.

Ms. Lenzini moved to approve the Twin Supplies Ltd proposal for a maximum of \$1100 cost to library, excluding bookstore, and using non-dimmable floods in YA room. Ms. Atkins seconded and the motion carried unanimously.

Ms. Regalado moved and Ms. Hospodarsky seconded to adjourn the meeting.

Meeting adjourned at 7:22 pm.