

**Highwood Public Library Board of Trustees Meeting
November 7, 2011**

Present—Trustees: Sue Atkins, Mark Frye, Lucy Hospodarsky, Nora Loreda, Catherine Regalado; Tony Molaro, Director; Kay Kelly, Buildings and Grounds/Renovation
Absent: Alison Aldrich, Jaime Barraza, Bertha Chavez, Laurie Lenzini

Meeting called to order at 7:00 pm.

Public Comments

None

President's Report

None

New Business

Ms. Atkins moved and Mr. Frye seconded to release the director from his Highwood Library employment contract and accept his resignation letter. The motion carried unanimously.

The board reviewed library needs and Ms. Hospodarsky's draft management plan for a volunteer who will act as operational liaison. Sarah Shelley has a library degree from the UK. Status of major projects was also reviewed.

Ms. Kelly asked about a chairman of Renovations committee. Ms. Hospodarsky said the board will discuss activity of Renovation committee at the next board meeting. A chairman of the committee is needed; a committee meeting can be called to elect the chairman. Ms. Kelly noted Mr. Mills was not present to represent staff input. A staff meeting is scheduled for Wednesday. Ms. Hospodarsky has communicated with SRBL.

Old Business

The board reviewed a revised FY 2012/13 budget that included insurance costs, balanced budget, and lower family medical insurance. The levy request is \$270,000, a rate of 0.2001 using most recent estimated EAV from Lake County assessor. If current budget were used, the library would run a deficit.

Ms. Hospodarsky moved and Mr. Frye seconded to approve a new tax levy amount of \$270,000 that supersedes November 3rd levy, based on the revised budget. The motion carried unanimously.

Ms. Regalado moved and Ms. Hospodarsky seconded to elect Sue Atkins to the Search Committee; the motion passed unanimously.

Ms. Hospodarsky moved and Ms. Loreda seconded to adjourn the meeting.

Meeting adjourned at 7:27 pm.