

**Highwood Public Library Board of Trustees Special Meeting
April 9, 2012**

Present—Trustees: Sue Atkins, Mark Frye, Lucy Hospodarsky, Nora Loreda, Catherine Regalado; Ferguson Mills, Staff Liaison; Kay Kelly, Building and Grounds/Renovations
Absent: Bertha Chavez, Laurie Lenzini

Meeting called to order at 6:03 pm.

Public Comments

None

Brainstorming Session with FGM Architects for Master Plan

- Introduction of Library Team from FGM Architects: Brian Wright, Project Manager; Louise Gruener Kowalczyk, Project Designer for Master Plan; Ray Lee, Principal in Charge
- Introduction of Library representatives
- Focus group rules reviewed
- Discussed what library currently does well and what doesn't work
- Brainstormed wish list
- Discussed findings to create goals

Ms. Regalado left the meeting at 7:07 pm

- Goals
 - the library should be a community center
 - provide high customer service
 - increase in program spaces
 - establish a useful, adequate meeting room

Meeting space, programming space, learning rooms, and bathrooms were prioritized. Next steps were discussed.

Mr. Frye moved and Ms. Atkins seconded to adjourn the meeting.

Meeting adjourned at 7:57 pm.