

Buildings & Grounds (B&G) Annual Report for fiscal year 2011-2012

Members: Kay Kelly, Laurie Lenzini, Nora Loreda

Created a Building and Grounds binder to store important information.

Installed furnace and ac for YA room, replacing 20 yr old unit.

Emptied 2 storage areas of old miscellany.

Had roof inspected and scheduled sealing children's room roof.

Set up schedule for duct work.

Made use of a handyman whose various tasks include moving items into garbage dumpster
minor maintenance of equipment, changing light bulbs, snow removal

Kay Kelly has been instrumental in clearing out and making space for old files in the back room.

Received bids for lawn care (cutting grass and edge) in the event the city decided to outsource
the city's lawn maintenance. Decorated the front entrance each season with seasonal plants in
two pretty oversized clay pots.

Pruned trees in front

Decided not to use irrigation system at this time due to the cost associated with fixing the
system. Volunteer Kay Kelly would make sure lawn was watered.

Kay and Ferguson made the bathroom in the YA room available

DCEO lighting project – review the scope of project Assisted Director Molaro in dealing with
plumbing issues deriving from Adult Room bathrooms The sewer pipe for these bathrooms
were scoped and a bubble in the pipe was discovered. The pipe was rodded several times as an
interim solution. The long term solution is being addressed in the Master Plan being prepared
by the architects.