

**Highwood Public Library Board of Trustees Special Meeting
October 4, 2018**

Present—Trustees: Bertha Chavez, Barbara Cizek, Lucy Hospodarsky, Diana Joren, Nora Loreda, Catherine Regalado;

Absent: Maribeth Kuebler, Laurie Lenzini, Patricia Lenzini

Ms. Hospodarsky called the meeting to order at 7:07 pm.

Public Comments - None

Search Committee and hiring strategy discussion

One potential candidate was informally interviewed on recommendation of strategic consultant. President presented strategic plan to City Council on September 18. The budget for total compensation package was discussed, which would not include other outside consultants that may be needed. There was initially a concern about opening the pool of candidates to non-MLS, if a new RAILS requirement would be a problem, but there were suggested ways to handle this. An alternative is an interim person for collection development analysis, but board did not favor an interim route. The job description was discussed, including a finite term contract, with fund raising a job requirement.

Preparations for attending City of Highwood Strategic Planning meeting

City's annual strategic planning meeting is coming up, led by city manager. City is interested in library building repairs building because of possible future use. Board president will meet with city manager in advance. One topic would be partnering on finance operations, though President will vet that idea through a librarian/consultant. Library should be in the loop on neighboring Everts Park strategic plan. City meeting is 6 pm October 9th – agenda will be posted at library.

New Business

Ms. Hospodarsky moved to create a Search committee for the director search composed of the board president and vice president. Ms. Regalado seconded and motion carried unanimously. President noted Chicago Mike's may do a fundraiser for the library.

Ms. Hospodarsky moved and Ms. Regalado seconded to adjourn the meeting. The motion carried unanimously.

Meeting adjourned at 7:51 pm.