



## **Annual Report Renovation Committee FY 17**

At the beginning of the fiscal year the library had already selected ATP Enterprises as the general contractor for the project. At the first committee meeting of the year the general contractor informed the committee that he had selected the subcontractors for the project and that they had started registering with the city. The contractor was also obtaining the permit from the city and sending the submittals to FWC. The committee decided to make decisions about the submittals until they had all been received.

Another decision made at the beginning of the project was that the 120 day clock for the completion of the project would not start at the signing of the contract due to the uncertainty of the receipt of materials and the start date was in the month of July.

The committee also discussed with the architect, contract and director a timeline for the project which, at the beginning, involved removing everything from the East building and rearranging some of the shelving units in the YA area.

Once the project began however, problems started to arise. The first issue had to do with the water service to the building and other issues with the plumbing. Due to the size of the pipes the contractor made changes to the size of the water closets for the toilets which affected the type of toilets and how they would need to be mounted. The changes also meant that the bathroom walls would need to be moved approximately 2 inches. The committee decided that the changes were acceptable and the work could continue.

The next major problem with the project was a result of the lack of drawings for the fire alarm system. The committee worked with the architect to start the bid process for a contractor to do the electrical work. Problems arose during the bid process due to confusion about some of the code requirements and the project needed to be put out for bid a second time.

By this time the project was way behind schedule and there were still decisions to be made about finishes including flooring and tile. The committee decided that, in order to speed up the process in the future, it would be more effective for decisions to go directly to the entire board rather than go through the committee first and did not meet the rest of the year.

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