



Minutes

Building & Grounds Committee Thursday, March 8, 2018 - 6:30 PM

Present: Laurie Lenzini, Committee Chair; Diana Joren, Trustee; and John Mitchell, director.

The Committee met to discuss the status of issues remaining from the East Building renovation and the construction issues that were discovered as part of the renovation. We prioritized the 6 main jobs that need to happen.

When prioritizing we took into account the estimated dollar amount of the job, the dynamics of the job - for instance if one job needed to be done before another was able to be started, the time of year, and the public safety that is involved in each job.

The B&G Master Plan spreadsheet is attached with all pertinent information involving the job but the prioritization is below:

1. 2nd Qtr 2018 - Tuck Pointing
2. 2nd Qtr 2018 - Air Conditioning Unit
3. 3rd Qtr 2018 - Roof Repair
4. 3rd Qtr 2018 - Concrete Stairs
5. 4th Qtr 2018 - Meeting Room Window (this should wait until tuck pointing is finished)
6. 4th Qtr 2018 - Drywall Crack in meeting Room entrance (watch to see if this needs work or if steel beam across entrance is settling).

We discussed the thermostat in the meeting room. The heat is set in such a way to balance the meeting room, bathrooms and staff room. It is the opinion of B&G committee that the thermostat should stay as is to keep a steady temperature.

Meeting adjourned 7:45 pm.