

**Highwood Public Library Board of Trustees Special Meeting
August 22, 2012**

Present—Trustees: Sue Atkins, Mark Frye, Lucy Hospodarsky, Nora Loreda, Catherine Regalado; John Mitchell, Director; Ferguson Mills, Staff Liaison/Renovations; Kay Kelly, Building and Grounds/Renovations; Brian Wright and Louise Kowalczyk, FGM Architects; Jim Knutson, Technology
Absent: Bertha Chavez, Laurie Lenzini

Meeting called to order at 6:36 pm.

Public Comments--None

Renovations and Master Plan Discussion with FGM

Mr. Wright and Ms. Kowalczyk reviewed their involvement in process so far. Floor plan and FGM-prepared master plan budget were reviewed. Several additional questions and suggestions were brought forward.

FGM educated the board on the bidding process and next steps. FGM will share budget template and provide several floor plans and developed renderings to the board to conclude this phase.

Ms. Regalado moved and Mr. Frye seconded to adjourn.

Meeting adjourned at 8:44 pm