

**Highwood Public Library Board of Trustees Special Meeting
February 26, 2011**

Present—Trustees: Alison Aldrich, Jaime Barraza, Bertha Chavez, Lucy Hospodarsky, Catherine Regalado

Meeting called to order at 8:02 am.

Mr. Barraza moved and Ms. Regalado seconded to enter Executive Session to discuss personnel.

Executive Session entered at 8:02 am.

The meeting was called back to order at 11:29 am.

Ms. Aldrich will talk to staff about requirement that they check email every day they are working, and about maintaining a professional environment.

Ms. Hospodarsky moved and Ms. Aldrich seconded to adjourn the meeting.

Meeting adjourned at 11:30 am.