

**Highwood Public Library Board of Trustees Special Meeting
April 7, 2014**

Present—Trustees: Bertha Chavez, Laurie Lenzini, Nora Loreda, Catherine Regalado,
Elizabeth Van Arsdale
Absent: Lucy Hospodarsky

Ms. Lenzini called the meeting to order at 7:05 am.

Public Comments – None

Discussion of Meeting Room Policy

There was review of director's changes and discussion on room capacity, which could be added later. There was agreement on fee. Policy will go on the website, with eventual goal to have application form on website.

New Business

Ms. Lenzini moved to adopt the meeting room policy as presented. Ms. Regalado seconded and the motion carried unanimously. Ms. Van Arsdale will distribute approved policy.

Ms. Regalado moved and Ms. Loreda seconded to adjourn.

Meeting adjourned at 7:13 pm.