



AGENDA - REGULAR MONTHLY MEETING
HIGHWOOD LIBRARY & COMMUNITY CENTER BOARD OF TRUSTEES

Location: Highwood Public Library
Monday, January 27, 2025 – 7 P.M

1. Call to order
2. Roll call
3. Public comment from the floor
4. President's report
 - a. iLead workshops
5. Secretary's report
 - a. Motion to approve minutes from December 17, 2024 regular meetings
6. Communication
7. Treasurer Report
 - a. Review of Financials
 - b. Motion to approve the January 2025 Invoices
8. Director's report
 - a. Public comment received via email and suggestion box
9. Committee reports
 - a. Finance Committee – status of library audit and plans for new accounting firms
 - b. Policy
 - c. Building & Grounds
10. Old business
11. New business
 - a. Discussion of policies: Hotspot/Devices Loan, Public Computer Use, Wireless Network, Personnel Policy
 - b. Motion to approve the presented policies
 - c. Discussion on retaining current accounting firm
 - d. Motion to retain or select a new accounting firm
12. Executive Session 5 ILCS 120/Sec 2(c) 1
 - a. Motion to approve items of action taken in executive session.
13. Adjournment

Next regular board meeting – please refer to the website for future meeting dates and location.

Board of Trustees

Lucy Hospodarsky, President • Janell Cleland, Vice President • Catherine Regalado, Secretary • Nora Loreda, Treasurer

Trustees: Bertha Chavez, Paul Martinez, Jason Muelver, Nancy Pastroff

Laura Ramirez, Executive Director director@highwoodlibrary.org

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