



HIGHWOOD LIBRARY & COMMUNITY CENTER
BUILDING & GROUNDS MEETING AGENDA

Location: Highwood Library
Monday, June 1, 2026 at 4:30 pm

1. Call to order
2. Roll Call
3. New Business
 - a. Security grant
 - i. Quote needed
 - b. Capital improvements grant
 - i. Prioritization of work
 - ii. Quotes needed
 - c. Illinois Library Standards – Building & Grounds
 - d. Facilities Coordinator Contractor position description
 - e. Internal Maintenance
 - f. External Maintenance
 - i. Landscaping
 - ii. Spalling of concrete
 - g. Proposed art donation
 - i. Art policy
 - ii. Discussion and recommendation to use Art Deed of Gift form
4. Old Business
 - a. Vestibule update
 - b. HVAC update
5. Adjournment

Board of Trustees

Lucy Hospodarsky, President · Janell Cleland, Vice President · Catherine Regalado, Secretary · Nancy Pastroff, Treasurer
Trustees: Bertha Chavez, Nora Loreda, Paul Martinez, Jason Muelver
Laura Ramirez, Executive Director director@highwoodlibrary.org