

**Highwood Public Library Board of Trustees Special Meeting
May 24, 2021**

Present—Trustees: Bertha Chavez, Barbara Cizek, Janell Cleland, Diana Guerrero, Lucy Hospodarsky, Nora Loreda, Jason Muelver; Carmen Patlan, Director; David Wigodner, volunteer; representatives of WB Olsen and 845 Design Group
Absent: Patricia Lenzini, Catherine Regalado

Ms. Hospodarsky called the meeting to order at 6:30 pm.

Public Comments: None

New Business

Megan Harte from 845 Design Group presented an overview of the upcoming library building renovation plan. First, they will vet the design and reconcile with the budget. There is a design challenge of unifying the materials and branding in order for buildings read as “one”. Ms. Harte reviewed the proposed site plan, demolition plan, proposed interior project scope, and then outlined seven upcoming tasks.

Ms. Regalado joined the meeting at 6:55 pm

Ms. Harte and Mr. Wigodner answered questions about

- 1) the current cost of materials and how that might impact the project budget
- 2) the timing and the number of phases
- 3) stakeholder and board engagement levels
- 4) interior design

The proposed plan will be shared at the upcoming staff meeting for staff input.

Meeting adjourned at 7:20 pm.