



AGENDA – FINANCE COMMITTEE  
HIGHWOOD PUBLIC LIBRARY  
Monday February 3, 2020 6:00pm

1. Call to order: 6:00pm
2. Roll call: President, Lucy Hospodarsky: Treasurer, Nora Loredo: Director, Carmen Patlan
3. Public comment from the floor: No Public Comments
4. New business
  - Review of library goals for FY21  
We reviewed the library goals for future programming growth.  
We reviewed the Grants that have been secured and a few others we are expecting to receive. We discussed the need to talk with our accountants about the best accounting method to track Grant Revenue and Expenses.
  - Review of FY20 Budget spend to date  
We started the procedure of the review of line items on FY20 budget to see where we stand today (under/over budget items) and what Director expects the remaining spend requirements will be.  
  
We set up a second finance meeting for Feb 20, 2020 to continue the review of the FY20 Budget to date.
5. Adjournment: 8:00pm

Board of Trustees

Lucy Hospodarsky, President • Laurie Lenzini, Vice President • Catherine Regalado, Secretary • Nora Loredo, Treasurer

Trustees: Bertha Chavez, Barbara Cizek, Janell Cleland, Diana Joren, Patricia Lenzini

Carmen Patlan, Executive Director    [director@highwoodlibrary.org](mailto:director@highwoodlibrary.org)