



Personnel Report for FY 2020
May 2019 to April 2020

The Personnel Committee adopted a new evaluation form for the evaluation of the Executive Director. In February, the evaluation form was completed by members of the Board of Trustees, and scores and comments compiled into one evaluation. The Board discussed the evaluation of the Executive Director in executive session and then finalized the evaluation. The evaluation was formally presented to the Executive Director in May.

The Executive Director is responsible for evaluating staff and has properly conducted periodic performance meetings as needed with various staff. Formal evaluations of the staff have been prepared and will be conducted by the Executive Director in May 2020.

When needed, the Executive Director has sought the guidance of the Personnel Committee and HR Source.