



HIGHWOOD LIBRARY POLICY COMMITTEE MEETING NOTES  
Wednesday, June 12, 2024

Meeting called to order at 9:03 am.

Present: Janell Cleland, Laura Ramirez, Catherine Regalado

The committee reviewed comments received from Ms. Hospodarsky on the Financial Management policy in advance of Finance committee meeting.

We continued processing the legal review of the Personnel Policy. We also received City's Personnel Manual for some ideas on organization. Laura will investigate getting one other version of the PLAWA/time off section of a library personnel policy.

Committee will meet again to finalize Personnel Policy for a longer session: Tuesday June 18, 8:30-10:30 am.

Meeting adjourned at 10:05 am.

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