



AGENDA - REGULAR MONTHLY MEETING
HIGHWOOD LIBRARY & COMMUNITY CENTER BOARD OF TRUSTEES

Location: Highwood Public Library
Monday, June 27, 2026 – 7:00 P.M

1. Call to order
2. Roll call
3. Public comment from the floor
4. President's report
5. Secretary's report
 - a. Motion to approve minutes from June 22, 2026 regular meeting and executive session minutes.
6. Communication
7. Treasurer Report
 - a. Review of Financials
 - b. Motion to approve the July 2026 Invoices
8. Director's report
 - a. Public comment received via email and suggestion box
9. Committee reports
 - a. Finance Committee
 - b. Policy
 - c. Building & Grounds
 - d. Technology Committee
 - e. Personnel
10. Old business
11. New business
 - a. Discussion of policies: Financial Management, Author Visit, Photography & Media Relations, Security Camera
 - b. Motion to approve the presented policies
 - c. Discussion of team training scheduled on 9-21-26.
 - d. Motion to close the library on 9-21-26 for team training
12. Executive Session 5 ILCS 120/Sec 2(c) 1
 - a. Motion to approve items of action taken in executive session.
13. Adjournment

Next regular board meeting – please refer to the website for future meeting dates and location.

Board of Trustees

Lucy Hospodarsky, President • Janell Cleland, Vice President • Catherine Regalado, Secretary • Nancy Pastroff, Treasurer

Trustees: Shelby Drury, Ty Grigg, Nora Loreda, Paul Martinez

Laura Ramirez, Executive Director director@highwoodlibrary.org

102 Highwood Ave. • Highwood, IL 60040 • www.highwoodlibrary.org • 847-432-5404

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**Highwood Library & Community Center
Board of Trustees Regular Meeting – June 22, 2026**

Present—Trustees: Janell Cleland, Shelby Drury, Lucy Hospodarsky, Nora Lored, Paul Martinez, Nancy Pastroff, Catherine Regalado; Laura Ramirez, Director
Absent: Ty Grigg

Ms. Hospodarsky called the meeting to order at 7:01 pm.

Public Comments – Resident Rita Kristy is considering how to help the B&G committee.

President's Report

- Ms. Hospodarsky commended the Ready Set Advocate toolkit in the Board folder to the Board as an advocacy best practice. Ms. Cleland noted the electronic resources issue many had submitted witness slips for passed the House but was not taken up by the state Senate.
- Ms. Drury and Mr. Grigg were appointed to the Board at the June City Council meeting. Mr. Grigg's previously scheduled vacation conflicted with this meeting. The President met with Ms. Drury and Mr. Grigg for trustee onboarding, with a second financial session to come.
- Ms. Chavez has resigned from the Board due to work and personal circumstances. She served on the Board for many years and was thanked for her lengthy service.
- Mr. Muelver did not seek reappointment when his term ended in May.
- One open seat on the Board remains. Website has been updated and the master trustee spreadsheet will be updated.

Secretary's Report

Ms. Regalado moved to approve the April 27, 2026 executive meeting minutes, Ms. Hospodarsky seconded, and the motion carried unanimously.

Ms. Hospodarsky moved to approve the regular meeting minutes from May 18, 2026 as amended, Ms. Lored seconded, and the motion carried.

Ms. Kristy noted that the B&G capital assessment spreadsheet would be a good starting point for the fixture inventory discussed on May 18.

Communication

The Director shared a services compliment received in the Suggestion Box.

Treasurer's Report

Ms. Pastroff presented the May financials and June invoices.

Workers' compensation, and FICA, IMRF, and medical benefits will be reclassified in budget.

Ms. Hospodarsky moved to approve the June 2026 invoices as listed in the Check Detail, Ms. Lored seconded, and the motion carried unanimously.

Director's Report

Ms. Ramirez highlighted some items:

- A new statistics report format was shown. Board found % change compared with same period previous year was helpful.

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- Library of Things began recently and has been moved to a more visible site. Hotspot borrowing is very popular.
- Adult Services has been offering a wider scope of services.
- Library Services section has been added to Director's Report. Books have been added to the collection in preparation for summer reading program. April and May have had very strong door counts.
- Creative programming in Children's Department include Galaxy Jars and analog activities. Cooking club leaders have designed a program from scratch to instruct teens on cooking.
- Digital navigators grant goes through Dec 2026; there were 83 1:1 sessions in May. Technology renovation will allow interactive training in Community Room.
- New contracted counselor has been very helpful to Health Equity team.
- Spanish speaking senior program celebrated 1 year anniversary.
- New \$8000 grant from Moraine Township will support children's programming.
- IL State Library granted full \$100,000 for security: keycards, security cameras.
- Mental Health Board had prohibitive reporting requirements so grant was not accepted.
- Contracted maintenance job was posted, had a good response, and is moving to interviews.
- Discussion of Little Free Library formerly at the library moving to a resident's house.
- President found potential donor business for outdoor plants.
- Director will follow up on advertising Museum Adventure pass and notary services.

Committee Reports

Finance: Committee met, discussed new grant funding, and developed resolution to allow Director to transfer non-allocated funds. Committee will review the Financial Management Policy. IPLAR financial segments were reviewed. There was a FY 25 audit update. A letter has been drafted for review before sending to a DCEO contact.

Policy: Ms. Drury will join the committee, which will meet soon.

Building and Grounds: Committee met June 1, discussed Security grant. They prioritized capital improvement work for grants (HVAC, makerspace, masonry/tuckpointing, breakroom sink) plus worked on the Facilities coordinator position. They edited the Art Policy. Landscaping and value for service were discussed – front lawn will be reseeded.

Technology: Ms. Ramirez reported on behalf of the committee. A compliance tool will check our website accessibility and then committee will create plan for addressing. They will start with website and then move to other electronic resources. Stephanie Soto joined the committee; would like Board member to join committee and relieve Director, if bylaws amended.

Personnel: Committee met and will report in Executive Session.

New Business

B&G Committee edited the Art Policy and created a new contract as part of the procedure. Ms. Hospodarsky moved to approve the Art Policy as amended, Ms. Regalado seconded, and the motion carried unanimously.

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A resolution delegating authority to assign and utilize unrestricted funds was recommended by auditor Plante Moran and discussed by the Board. This authority will be included in the Financial Management Policy when it is next reviewed.

Ms. Hospodarsky moved to approve the resolution, Ms. Loredó seconded, and the motion carried unanimously. The Secretary will finalize the resolution and send to President and Director.

Ms. Hospodarsky moved to approve the Request for Disposal of Equipment, Ms. Cleland seconded, and the motion carried unanimously.

Ms. Hospodarsky moved to approve the grant agreement from Illinois State Library. Ms. Pastroff seconded and the motion carried unanimously.

FY26 IPLAR is due June 30. Ms. Hospodarsky and Ms. Regalado are reviewing before electronically signing at HLCC.

The Board reviewed ISL Library Standard for Collection Management. We do have 8-12% of operating budget spent on materials. Genealogy could be offered again with better advertising – there was no interest over past year.

Board reviewed and praised FY26 Annual Report created by Ms. Guerrero.

Ms. Hospodarsky moved to go into Executive Session based on 5 ILCS 120/Sec 2(c) 1 to discuss personnel, Ms. Regalado seconded, and the motion carried

Executive Session was entered at 8:47 pm.

Regular meeting was called back to order at 9:39 pm.

Ms. Regalado moved and Ms. Hospodarsky seconded to adjourn the meeting. The motion carried unanimously.

Meeting adjourned at 9:39 pm.

Director's Report
July 27, 2026
Library Updates

Admin/Accounting
Current Month

- FY25 audit draft corrections were delivered to the auditors by Plante Moran on June 25. McConnell Jones has not yet provided the revised audit.
- The GATA Consolidated Year End Financial Report attestation will be completed by McConnell Jones once the audit draft report is received and approved by library representatives.
- Plante Moran began the FY26 close audit workpaper template buildout in June.
- FY26 close conferencing with Plante Moran is scheduled to begin July 30, 2026.

Records Retention
Building & Grounds

- No updates
- A Maker Space outlet required electrical repair. Programming was relocated for 2 days until the electrical issue was resolved.

Website & Technology
Accessibility
Communications
HR

- No updates
- No updates
- No updates
- In June, three contracted positions were posted.
- The Library contracted two new counseling service providers.
- No new staff hires.

Grant Update

Applications/Proposals Submitted

- A Nuestro Futuro Grant Application was submitted to The Chicago Community Trust for Early Childhood Education by Friends of HLCC. Amount requested: \$10,000.
- A second-year proposal was submitted to the Hunter Family Foundation by Friends of HLCC.

Grant Awards

- Moraine Township awarded \$8,000 to the Friends of Highwood Library for Youth Services programming.
- An Anonymous Foundation awarded \$75,000 to the Friends of Highwood Library.
- The Grainger Foundation awarded \$100,000 in general operating funds to Highwood Library.

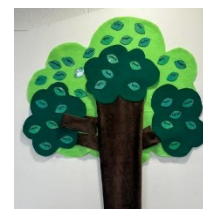
Grant Reimbursements

- The Library received a flat cancellation refund of \$660.00 from The Hartford for liability and property insurance, effective May 1, 2026 (6/5/2026).

Summer Reading

Summer Reading Kickoff: Building Excitement from Day One

- This year's Summer Reading Kickoff was a tremendous success for the Children's Department. Despite unexpected rainy weather on opening day, 22 children joined in for ice cream and a movie, and even more stayed for a Pride Month-themed craft. Over 30 children signed up on the very first day alone. Since then, sign-ups have more than doubled, and the tree in the Children's Department has become a beloved visual tracker of readers' progress. From the first day of Summer Reading through the end of June, it has already grown substantially, a reflection of the excitement and commitment our young readers are bringing to the challenge this summer. – 56 kids
- The Teen Summer Reading Kickoff was a major success. On the very first day, 21 teen patrons signed up for the reading challenge, representing half of last summer's total number of participants in a single day. Teens arrived energized and ready to read, and the momentum has only continued to build. Over the summer, the challenge will have them exploring a wide range



of genres and mediums, pushing them to discover new favorites and expand their reading horizons.

Library Services

- The Library's June door count of 5,340 was the second highest of 2026, reflecting increased summer traffic.
- Physical book checkouts increased substantially across all departments compared to May, likely driven in part by the launch of Summer Reading in early June. Hoopla and Palace Project App e-book usage remained steady.
- A job seeker this month was introduced to the resume builder tool available through the EBSCO Learning Express database, which helped them create and format a resume. The patron expressed appreciation for finding this resource readily available through the Library's Digital Resources webpage and for easy access to a desktop computer.

Children's Services (Diana W.)

Babies Galore!

- Throughout June, the Children's Department welcomed five new families to its recurring Bilingual Baby & Toddler Storytime programs and the newer Baby & Toddler Jam Sessions. Both programs continue to grow, and staff look forward to seeing attendance rise further through the summer months.
- Bilingual Baby & Toddler Storytime (Tuesdays and Thursdays): 82 kids total, average of 12 kids per session.
- Baby & Toddler Jam Sessions (Wednesdays): 22 kids total, average of 11 kids per session.

Tween Crafting Club: Slime Program

One of the Children's Department's strategic goals is to increase tween engagement, and the Tween Crafting Club has become a meaningful vehicle for doing just that. This month's slime program was an especially successful session, with tweens creating beautiful, glitter-filled slime complete with charms and personal touches. The program has given staff a wonderful opportunity to get to know their tween patrons better, and the energy and enthusiasm in the room each session make it clear this programming is hitting its mark. – 14 participants

Teen Services (Lauren)

Success Story: Summer Reading: Teens Reading Poetry!

For the first month of Summer Reading in the teen department, fairies proved to be the dominant character choice among teen patrons. Of the 46 teens who signed up during June, 20 chose the fairy pathway, which comes with a unique set of reading prompts focused on poetry and novel-in-verse. As a result, the YA department has seen a notable uptick in poetry and novel-in-verse circulation. Notably, nonfiction has historically been an underutilized section of the YA collection. Summer Reading has introduced teen patrons to this area of the Library in a meaningful way, broadening their engagement with the full collection.

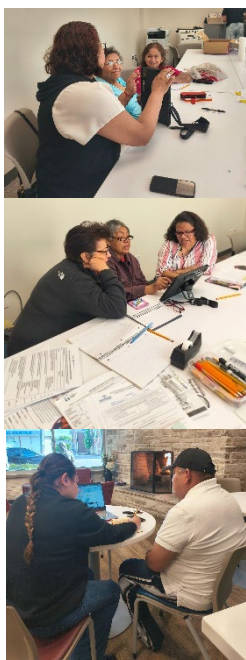


Pride Month Rainbow Snack Board

In celebration of Pride Month, 22 teen patrons came into the Makerspace to design their own rainbow food boards. Teens had access to a wide array of vibrant, colorful snacks representing all the colors of the rainbow and assembled their own picturesque plates. The program was a fun, creative, and affirming way to celebrate Pride Month while bringing teens together around a shared experience. – 22 participants



Adult Services (Alex, Aurora)



Digital Navigators: Building Trust, Transforming Lives

This month we want to highlight the extraordinary work our Digital Navigators are doing in our community. When they meet participants, they see beyond the immediate skill gap. They see the person, their story, and their potential. Carolina patiently guides senior participants as they take their first steps into the digital world, creating an environment where they feel safe to ask questions and learn at their own pace. Itza compassionately meets her students exactly where they are, offering encouragement and support tailored to each person's unique circumstances. In one of Itza's classes, with the support of a volunteer, a senior participant felt seen, valued, and capable in a room of twelve learners. Rather than focusing on what she struggled with, Itza acknowledged the strengths and experiences she brought to the classroom, helping her stay motivated and engaged. As the class progressed and she experienced this support and acceptance, the participant became emotional. Through tears, she shared that she had been postponing an eye surgery she desperately needed because of fear and uncertainty, and then said: *"I want to continue learning, and I am going to get this surgery that I have been putting off."* Through this

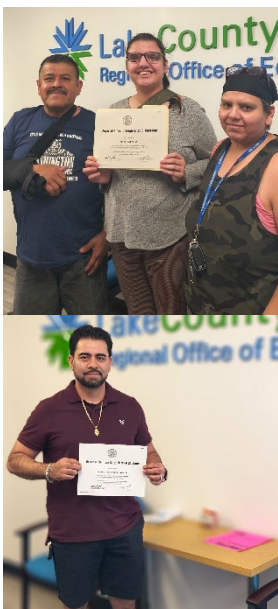
program we are building trust, restoring confidence, and empowering individuals to take steps toward a better quality of life. – 249 one-on-one Digital Navigation sessions

BLOOM/FLORECE 1:1 Program Launch

This month the Library officially launched its BLOOM/FLORECE 1:1 program. A total of 26 students registered to participate, and 15 were successfully matched with tutors and began meeting to practice their English conversation skills this month. The strong community interest reflects a deep desire for personalized support and meaningful connection. Through these one-on-one relationships, participants are building confidence, strengthening their language skills, and receiving the encouragement they need to continue growing. – 41 meetings



Success Story: Veronica: From Hesitation to Inspiration



This month, two students achieved an important milestone by earning their high school diplomas. Both remained committed to their goals and, with guidance, encouragement, and perseverance, successfully completed this chapter of their educational journeys. One of these graduates, Veronica, was born with disabilities and carried painful memories from being bullied during high school. When she first joined the program, she was very shy and hesitant to participate. Over time, as she realized the classroom was a safe and welcoming space where everyone was learning and accepted for who they are, she began to gain confidence. One of the most remarkable qualities Veronica demonstrated was her desire to help others. She frequently assisted classmates in navigating the web and using technology. After passing her first exam, she sent an encouraging message to the group chat: "I encourage you all to take the test and believe in yourselves. We can all achieve our goals." Veronica's story is a reminder that when individuals are met with acceptance, patience, and opportunity, they not only discover their own potential but also become a source of inspiration for those around them.

Seashell Decorating Art Program

Adults had the opportunity to try their hand at decorating seashells as part of the Library's Art Workshop for Adults program, offering a relaxing and creative start to the summer season. – 3 participants



Health Equity (Viri)

Charlas con Propósito: Opioid Overdose Prevention

This month's Charlas con Propósito session on opioid overdose prevention is a strong example of the culture of trust and learning this program has built among participants. Over time, attendees have become deeply engaged and increasingly knowledgeable across a wide range of health topics, creating an environment where even sensitive subjects can be discussed openly and without fear of judgment. During the session, participants learned how to recognize the signs of an overdose, respond effectively in an emergency, and administer Narcan. The session also introduced fentanyl and opioid test strips as harm reduction tools. Rather than responding with stigma, participants embraced the opportunity to gain practical knowledge that could help protect their loved ones and potentially save a life. Participants left the session feeling prepared, informed, and appreciative of the role harm reduction plays in keeping communities safe. Their response reflects the program's broader impact: building a healthier, better-informed community equipped to face health challenges with knowledge rather than fear. – 9 participants



Case Management Essentials

Camp Apachi: A Community Effort to Open Doors for Children

This month, Lead Case Manager Viridiana Gonzalez and four library team members worked together to register 25 children for Camp Apachi, a significant case management undertaking requiring 12 registration forms per child. Staff helped parents create online accounts to access and complete the required documentation. When children needed vaccination records and school physicals, the Library reached out to Ronald McDonald House and subsequently confirmed that School District 112 already had these documents on file. The Library also purchased swimsuits, water bottles, sunscreen, and towels for each child, and Camp Apachi provided generous breakfast and snack bags for participants. Ultimately, 17 children were successfully supported in attending Camp Apachi. The Library's Lead Case Manager continues to serve as a critical link between the camp and families, easing language barriers that would otherwise prevent families from being fully informed of expectations and needs.

Board Meeting Open Items

None

Highwood Public Library & Community Center Balance Sheet w/Prior Month Comparison

As of June 30, 2026

	Jun 30, 26	May 31, 26	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10000 · CASH & INVESTMENT ACCOUNTS				
10100 · Petty Cash/Cash On Hand	148.10	148.10	0.00	0.0%
10110 · Gift Cards on Hand				
10110.1 · Gift Cards-General	385.00	385.00	0.00	0.0%
10110.2 · Gift Cards-GEN Meal Assistance	800.00	800.00	0.00	0.0%
Total 10110 · Gift Cards on Hand	1,185.00	1,185.00	0.00	0.0%
10201 · BOH General Fund Chk. (3563)	250,128.43	80,512.01	169,616.42	210.7%
10203 · BOH General Money Market (2030)	13,661.91	13,607.02	54.89	0.4%
10206 · BOH Payroll Acct. Chk. (0133)	619.59	570.54	49.05	8.6%
10207 · BOH Convenience Fund Chk (2208)	2,900.90	1,417.76	1,483.14	104.6%
10216 · IMET Capital Impr. Fund (8102)	4,349.39	4,336.16	13.23	0.3%
10221 · IMET Reserve Fund (8101)	426,686.67	425,388.40	1,298.27	0.3%
Total 10000 · CASH & INVESTMENT ACCOUNTS	699,679.99	527,164.99	172,515.00	32.7%
Total Checking/Savings	699,679.99	527,164.99	172,515.00	32.7%
Other Current Assets				
13600 · Grant Receivables	968,951.09	968,951.09	0.00	0.0%
14500 · Property Tax Receivable	337,838.00	337,838.00	0.00	0.0%
14600 · Due from Primary Government	704.31	704.31	0.00	0.0%
Total Other Current Assets	1,307,493.40	1,307,493.40	0.00	0.0%
Total Current Assets	2,007,173.39	1,834,658.39	172,515.00	9.4%
TOTAL ASSETS	2,007,173.39	1,834,658.39	172,515.00	9.4%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	50,216.86	51,075.97	-859.11	-1.7%
Total Accounts Payable	50,216.86	51,075.97	-859.11	-1.7%
Other Current Liabilities				
22000 · Payroll Liabilities				
22100 · IMRF W/H Payable	4,028.12	8,164.21	-4,136.09	-50.7%
Total 22000 · Payroll Liabilities	4,028.12	8,164.21	-4,136.09	-50.7%
23110 · Accrued Insurance	0.00	1,000.00	-1,000.00	-100.0%
24000 · Deferred Property Taxes	337,838.00	337,838.00	0.00	0.0%
25000 · Deferred Inflows of Resources	968,951.09	968,951.09	0.00	0.0%
Total Other Current Liabilities	1,310,817.21	1,315,953.30	-5,136.09	-0.4%
Total Current Liabilities	1,361,034.07	1,367,029.27	-5,995.20	-0.4%
Total Liabilities	1,361,034.07	1,367,029.27	-5,995.20	-0.4%
Equity				
32000 · Unrestricted Net Assets	586,222.72	586,222.72	0.00	0.0%
Net Income	59,916.60	-118,593.60	178,510.20	150.5%
Total Equity	646,139.32	467,629.12	178,510.20	38.2%
TOTAL LIABILITIES & EQUITY	2,007,173.39	1,834,658.39	172,515.00	9.4%

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07/23/26

Accrual Basis

Highwood Public Library & Community Center

Profit & Loss YTD Budget vs. Actual

May through June 2026

	May - Jun 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · GENERAL REVENUES				
41100 · Tax Revenue - Lake County	165,232.11	354,729.90	-189,497.79	46.6%
41200 · Tax Revenue - PPRT	0.00	3,200.00	-3,200.00	0.0%
41300 · Grants				
41305 · Per Capita Grant	0.00	7,400.00	-7,400.00	0.0%
41320 · Temp. Restricted Grant Programs	41,898.19	939,914.33	-898,016.14	4.5%
Total 41300 · Grants	41,898.19	947,314.33	-905,416.14	4.4%
41400 · Interest & Dividends	2,731.39	12,500.00	-9,768.61	21.9%
Total 41000 · GENERAL REVENUES	209,861.69	1,317,744.23	-1,107,882.54	15.9%
42000 · OPERATING REVENUES				
42100 · Fines, Fees & Damaged Materials	5.00	194.00	-189.00	2.6%
42300 · Book Sales	216.14	600.00	-383.86	36.0%
42600 · Photocopy, Scan, & Fax Revenue	332.35	1,150.00	-817.65	28.9%
42900 · Gifts & Donations				
42900.1 · General Gifts & Donations	59.12	2,227.16	-2,168.04	2.7%
42900.2 · Friends of the Library	194,000.00	1,143,675.00	-949,675.00	17.0%
Total 42900 · Gifts & Donations	194,059.12	1,145,902.16	-951,843.04	16.9%
Total 42000 · OPERATING REVENUES	194,612.61	1,147,846.16	-953,233.55	17.0%
49999 · Miscellaneous Income	16.00	75.00	-59.00	21.3%
Total Income	404,490.30	2,465,665.39	-2,061,175.09	16.4%
Expense				
51000 · PERSONNEL & BENEFITS				
51100 · Wages & Salaries	26,279.27	191,939.97	-165,660.70	13.7%
51115 · IMRF Expense	1,014.24	7,383.33	-6,369.09	13.7%
51120 · Medical/Health Insurance	3,520.94	21,125.66	-17,604.72	16.7%
51130 · Life Insurance	42.40	304.56	-262.16	13.9%
51140 · Employer FICA	2,010.36	14,683.41	-12,673.05	13.7%
51999 · Payroll Processing Fees	345.40	2,939.19	-2,593.79	11.8%
Total 51000 · PERSONNEL & BENEFITS	33,212.61	238,376.12	-205,163.51	13.9%
52000 · LIBRARY MATERIALS & SUPPLIES				
52100 · Books, Fiction				
52100.1 · Books F - Adult	154.14	4,200.00	-4,045.86	3.7%
52100.2 · Books F - Children/Juvenile	1,545.09	2,625.00	-1,079.91	58.9%
52100.3 · Books F - Young Adult	1,163.04	3,150.00	-1,986.96	36.9%
52100.4 · Books F - Spanish Adult	0.00	1,050.00	-1,050.00	0.0%
52100.5 · Books F - Spanish Chld./Juv.	331.68	2,520.00	-2,188.32	13.2%
52100.6 · Books F - YA Spanish Fiction	425.85	2,100.00	-1,674.15	20.3%
Total 52100 · Books, Fiction	3,619.80	15,645.00	-12,025.20	23.1%
52150 · Books, Non-Fiction				
52150.1 · Books NF - Adult	170.20	3,255.00	-3,084.80	5.2%
52150.2 · Books NF - Children/Juvenile	366.95	2,835.00	-2,468.05	12.9%
52150.3 · Books NF - Young Adult	238.57	1,050.00	-811.43	22.7%
52150.4 · Books NF - Spanish	43.98	2,100.00	-2,056.02	2.1%
Total 52150 · Books, Non-Fiction	819.70	9,240.00	-8,420.30	8.9%
52200 · A/V Materials				
52200.1 · A/V - Adult	0.00	2,100.00	-2,100.00	0.0%
52200.2 · A/V - Children/Juvenile	0.00	1,155.00	-1,155.00	0.0%
52200.6 · A/V Games	290.89	1,200.00	-909.11	24.2%
Total 52200 · A/V Materials	290.89	4,455.00	-4,164.11	6.5%
52350 · On-Line Resources				
52350.3 · On-Line - Hoopla	891.44	5,844.36	-4,952.92	15.3%
52350.4 · On-Line - eRead	0.00	1,350.00	-1,350.00	0.0%
52350.5 · On-Line - Libby	0.00	800.00	-800.00	0.0%
Total 52350 · On-Line Resources	891.44	7,994.36	-7,102.92	11.2%
52400 · Periodicals				
52400.1 · Periodicals - Adult	896.17	4,798.22	-3,902.05	18.7%
52400.3 · Periodicals - Subscription Svc	444.17	621.00	-176.83	71.5%
Total 52400 · Periodicals	1,340.34	5,419.22	-4,078.88	24.7%

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07/23/26

Accrual Basis

Highwood Public Library & Community Center

Profit & Loss YTD Budget vs. Actual

May through June 2026

	May - Jun 26	Budget	\$ Over Budget	% of Budget
52650 · Processing Supplies	398.68	1,200.00	-801.32	33.2%
Total 52000 · LIBRARY MATERIALS & SUPPLIES	7,360.85	43,953.58	-36,592.73	16.7%
53000 · PROGRAMMING				
53100 · Library Program Facilitators				
53100.1 · Program Fac.-Adult	0.00	1,200.00	-1,200.00	0.0%
53100.2 · Program Fac- Young Adult	0.00	600.00	-600.00	0.0%
53100.3 · Program Fac- Child	0.00	1,500.00	-1,500.00	0.0%
Total 53100 · Library Program Facilitators	0.00	3,300.00	-3,300.00	0.0%
53200 · Program Supplies				
53200.1 · Prog. Suppl. - Adult	147.69	3,000.00	-2,852.31	4.9%
53200.2 · Prog. Suppl. - Children	1,690.37	3,600.00	-1,909.63	47.0%
53200.3 · Prog. Suppl. - Young Adult	136.80	1,000.00	-863.20	13.7%
Total 53200 · Program Supplies	1,974.86	7,600.00	-5,625.14	26.0%
Total 53000 · PROGRAMMING	1,974.86	10,900.00	-8,925.14	18.1%
54000 · GRANT EXPENSES				
54110 · Contracted Services	57,680.05	496,723.80	-439,043.75	11.6%
54115 · Staff Development	688.63	13,620.00	-12,931.37	5.1%
54120 · Wages & Salaries	119,730.44	691,657.78	-571,927.34	17.3%
54125 · Bonuses/Overtime	0.00	60,663.00	-60,663.00	0.0%
54130 · Employer FICA	8,840.33	52,911.82	-44,071.49	16.7%
54131 · IMRF Expense	2,930.27	17,231.28	-14,301.01	17.0%
54132 · Medical/Dental Benefits	10,836.00	94,204.16	-83,368.16	11.5%
54135 · Grant Program Supplies	79,411.57	538,939.16	-459,527.59	14.7%
54136 · Grants - Capital Improvements	0.00	102,500.00	-102,500.00	0.0%
54185 · Grant Telecommunications	78.27	4,156.00	-4,077.73	1.9%
54196 · Liability/Property Insurance	3,153.00	2,839.00	314.00	111.1%
Total 54000 · GRANT EXPENSES	283,348.56	2,075,446.00	-1,792,097.44	13.7%
55000 · GENERAL ADMINISTRATION				
55100 · Library Board & Staff Expenses				
55100.1 · Staff Development	1,425.42	3,800.00	-2,374.58	37.5%
55100.2 · Library Board Expense	0.00	600.00	-600.00	0.0%
Total 55100 · Library Board & Staff Expenses	1,425.42	4,400.00	-2,974.58	32.4%
55200 · Technology				
55200.1 · Circulation System (ILS)	0.00	1,270.50	-1,270.50	0.0%
55200.3 · Website	0.00	200.00	-200.00	0.0%
55200.5 · Hardware Purchases	217.60	6,707.16	-6,489.56	3.2%
55200.6 · Software	0.00	3,025.50	-3,025.50	0.0%
Total 55200 · Technology	217.60	11,203.16	-10,985.56	1.9%
55400 · General Office/Administration				
55400.2 · Office/Library Supplies	1,410.29	7,787.20	-6,376.91	18.1%
55400.3 · Membership Dues/Fees	275.00	2,424.50	-2,149.50	11.3%
55400.4 · Licensing Fees	210.50	7,337.08	-7,126.58	2.9%
55400.5 · Postage & Shipping Fees	78.00	68.60	9.40	113.7%
55400.6 · Telecommunications/Internet	262.37	2,468.00	-2,205.63	10.6%
55400.8 · Liability/Property Insurance	7,051.00	11,581.65	-4,530.65	60.9%
55400.9 · Workers Compensation Insurance	2,000.00	2,848.86	-848.86	70.2%
Total 55400 · General Office/Administration	11,287.16	34,515.89	-23,228.73	32.7%
55500 · Outreach & Public Relations				
55500.3 · Community Outreach/Relations	0.00	1,100.00	-1,100.00	0.0%
55500.7 · Newsletter	76.50	481.95	-405.45	15.9%
Total 55500 · Outreach & Public Relations	76.50	1,581.95	-1,505.45	4.8%
55600 · Bank/Svc. Fees & Fin. Charges				
55600.2 · Payment Processing Fees	16.73	139.96	-123.23	12.0%
55600.3 · Other Bank Fees	0.00	20.00	-20.00	0.0%
55600 · Bank/Svc. Fees & Fin. Charges - Other	23.00			
Total 55600 · Bank/Svc. Fees & Fin. Charges	39.73	159.96	-120.23	24.8%
Total 55000 · GENERAL ADMINISTRATION	13,046.41	51,860.96	-38,814.55	25.2%
56000 · PROFESSIONAL/CONTRACT SERVICES				
56100 · Accounting Services	2,782.50	2,782.50	0.00	100.0%
56150 · Audit Services	0.00	4,200.00	-4,200.00	0.0%
56200 · Cleaning Services	1,638.00	19,656.00	-18,018.00	8.3%

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Accrual Basis

Highwood Public Library & Community Center

Profit & Loss YTD Budget vs. Actual

May through June 2026

	May - Jun 26	Budget	\$ Over Budget	% of Budget
56300 · IT/Computer Services	0.00	6,000.00	-6,000.00	0.0%
56400 · Legal Services	0.00	500.00	-500.00	0.0%
56500 · Maintenance Services				
56500.1 · Maintenance Svcs. - Interior	780.53	3,885.97	-3,105.44	20.1%
56500.2 · Maintenance Svcs. - Exterior	429.38	2,525.00	-2,095.62	17.0%
56500.3 · Preventative Maintenance	0.00	4,880.00	-4,880.00	0.0%
Total 56500 · Maintenance Services	1,209.91	11,290.97	-10,081.06	10.7%
56600 · Hiring Services	0.00	700.00	-700.00	0.0%
Total 56000 · PROFESSIONAL/CONTRACT SERVICES	5,630.41	45,129.47	-39,499.06	12.5%
Total Expense	344,573.70	2,465,666.13	-2,121,092.43	14.0%
Net Ordinary Income	59,916.60	-0.74	59,917.34	-8,096,837.8%
Net Income	59,916.60	-0.74	59,917.34	-8,096,837.8%

Highwood Public Library & Community Center

Profit & Loss w/Prior Month Comparison

June 2026

	Jun 26	May 26	\$ Change	% Change
Ordinary Income/Expense				
Income				
41000 · GENERAL REVENUES				
41100 · Tax Revenue - Lake County	150,654.14	14,577.97	136,076.17	933.4%
41300 · Grants				
41320 · Temp. Restricted Grant Programs	0.00	41,898.19	-41,898.19	-100.0%
Total 41300 · Grants	0.00	41,898.19	-41,898.19	-100.0%
41400 · Interest & Dividends	1,356.39	1,375.00	-18.61	-1.4%
Total 41000 · GENERAL REVENUES	152,010.53	57,851.16	94,159.37	162.8%
42000 · OPERATING REVENUES				
42100 · Fines, Fees & Damaged Materials	5.00	0.00	5.00	100.0%
42300 · Book Sales	216.14	0.00	216.14	100.0%
42600 · Photocopy, Scan, & Fax Revenue	261.70	70.65	191.05	270.4%
42900 · Gifts & Donations				
42900.1 · General Gifts & Donations	40.19	18.93	21.26	112.3%
42900.2 · Friends of the Library	194,000.00	0.00	194,000.00	100.0%
Total 42900 · Gifts & Donations	194,040.19	18.93	194,021.26	1,024,940.6%
Total 42000 · OPERATING REVENUES	194,523.03	89.58	194,433.45	217,050.1%
49999 · Miscellaneous Income	16.00	0.00	16.00	100.0%
Total Income	346,549.56	57,940.74	288,608.82	498.1%
Expense				
51000 · PERSONNEL & BENEFITS				
51100 · Wages & Salaries	14,392.94	11,886.33	2,506.61	21.1%
51115 · IMRF Expense	567.98	446.26	121.72	27.3%
51120 · Medical/Health Insurance	1,760.47	1,760.47	0.00	0.0%
51130 · Life Insurance	21.20	21.20	0.00	0.0%
51140 · Employer FICA	1,101.06	909.30	191.76	21.1%
51999 · Payroll Processing Fees	134.00	211.40	-77.40	-36.6%
Total 51000 · PERSONNEL & BENEFITS	17,977.65	15,234.96	2,742.69	18.0%
52000 · LIBRARY MATERIALS & SUPPLIES				
52100 · Books, Fiction				
52100.1 · Books F - Adult	154.14	0.00	154.14	100.0%
52100.2 · Books F - Children/Juvenile	1,007.80	537.29	470.51	87.6%
52100.3 · Books F - Young Adult	457.48	705.56	-248.08	-35.2%
52100.5 · Books F - Spanish Chld./Juv.	-16.88	348.56	-365.44	-104.8%
52100.6 · Books F - YA Spanish Fiction	261.99	163.86	98.13	59.9%
Total 52100 · Books, Fiction	1,864.53	1,755.27	109.26	6.2%
52150 · Books, Non-Fiction				
52150.1 · Books NF - Adult	101.40	68.80	32.60	47.4%
52150.2 · Books NF - Children/Juvenile	0.00	366.95	-366.95	-100.0%
52150.3 · Books NF - Young Adult	73.51	165.06	-91.55	-55.5%
52150.4 · Books NF - Spanish	43.98	0.00	43.98	100.0%
Total 52150 · Books, Non-Fiction	218.89	600.81	-381.92	-63.6%
52200 · A/V Materials				
52200.6 · A/V Games	0.00	290.89	-290.89	-100.0%
Total 52200 · A/V Materials	0.00	290.89	-290.89	-100.0%
52350 · On-Line Resources				
52350.3 · On-Line - Hoopla	421.04	470.40	-49.36	-10.5%
Total 52350 · On-Line Resources	421.04	470.40	-49.36	-10.5%
52400 · Periodicals				
52400.1 · Periodicals - Adult	44.00	852.17	-808.17	-94.8%

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Accrual Basis

Highwood Public Library & Community Center

Profit & Loss w/Prior Month Comparison

June 2026

	Jun 26	May 26	\$ Change	% Change
52400.3 · Periodicals - Subscription Svc	0.00	444.17	-444.17	-100.0%
Total 52400 · Periodicals	44.00	1,296.34	-1,252.34	-96.6%
52650 · Processing Supplies	0.00	398.68	-398.68	-100.0%
Total 52000 · LIBRARY MATERIALS & SUPPLIES	2,548.46	4,812.39	-2,263.93	-47.0%
53000 · PROGRAMMING				
53200 · Program Supplies				
53200.1 · Prog. Suppl. - Adult	57.57	90.12	-32.55	-36.1%
53200.2 · Prog. Suppl. - Children	1,239.81	450.56	789.25	175.2%
53200.3 · Prog. Suppl. - Young Adult	81.52	55.28	26.24	47.5%
Total 53200 · Program Supplies	1,378.90	595.96	782.94	131.4%
Total 53000 · PROGRAMMING	1,378.90	595.96	782.94	131.4%
54000 · GRANT EXPENSES				
54110 · Contracted Services	32,494.75	25,185.30	7,309.45	29.0%
54115 · Staff Development	281.80	406.83	-125.03	-30.7%
54120 · Wages & Salaries	49,571.15	70,159.29	-20,588.14	-29.3%
54130 · Employer FICA	3,579.50	5,260.83	-1,681.33	-32.0%
54131 · IMRF Expense	1,053.31	1,876.96	-823.65	-43.9%
54132 · Medical/Dental Benefits	5,418.00	5,418.00	0.00	0.0%
54135 · Grant Program Supplies	40,520.20	38,891.37	1,628.83	4.2%
54185 · Grant Telecommunications	16.99	61.28	-44.29	-72.3%
54196 · Liability/Property Insurance	3,153.00	0.00	3,153.00	100.0%
Total 54000 · GRANT EXPENSES	136,088.70	147,259.86	-11,171.16	-7.6%
55000 · GENERAL ADMINISTRATION				
55100 · Library Board & Staff Expenses				
55100.1 · Staff Development	1,425.42	0.00	1,425.42	100.0%
Total 55100 · Library Board & Staff Expenses	1,425.42	0.00	1,425.42	100.0%
55200 · Technology				
55200.5 · Hardware Purchases	97.60	120.00	-22.40	-18.7%
Total 55200 · Technology	97.60	120.00	-22.40	-18.7%
55400 · General Office/Administration				
55400.2 · Office/Library Supplies	929.14	481.15	447.99	93.1%
55400.3 · Membership Dues/Fees	0.00	275.00	-275.00	-100.0%
55400.4 · Licensing Fees	0.00	210.50	-210.50	-100.0%
55400.5 · Postage & Shipping Fees	78.00	0.00	78.00	100.0%
55400.6 · Telecommunications/Internet	47.90	214.47	-166.57	-77.7%
55400.8 · Liability/Property Insurance	0.00	7,051.00	-7,051.00	-100.0%
55400.9 · Workers Compensation Insurance	2,000.00	0.00	2,000.00	100.0%
Total 55400 · General Office/Administration	3,055.04	8,232.12	-5,177.08	-62.9%
55500 · Outreach & Public Relations				
55500.7 · Newsletter	38.25	38.25	0.00	0.0%
Total 55500 · Outreach & Public Relations	38.25	38.25	0.00	0.0%
55600 · Bank/Svc. Fees & Fin. Charges				
55600.2 · Payment Processing Fees	3.57	13.16	-9.59	-72.9%
55600.3 · Other Bank Fees	-10.00	10.00	-20.00	-200.0%
55600 · Bank/Svc. Fees & Fin. Charges - Other	21.50	1.50	20.00	1,333.3%
Total 55600 · Bank/Svc. Fees & Fin. Charges	15.07	24.66	-9.59	-38.9%
Total 55000 · GENERAL ADMINISTRATION	4,631.38	8,415.03	-3,783.65	-45.0%
56000 · PROFESSIONAL/CONTRACT SERVICES				
56100 · Accounting Services	2,782.50	0.00	2,782.50	100.0%
56200 · Cleaning Services	1,638.00	0.00	1,638.00	100.0%
56500 · Maintenance Services				

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Accrual Basis

Highwood Public Library & Community Center

Profit & Loss w/Prior Month Comparison

June 2026

	Jun 26	May 26	\$ Change	% Change
56500.1 · Maintenance Svcs. - Interior	584.39	196.14	388.25	198.0%
56500.2 · Maintenance Svcs. - Exterior	409.38	20.00	389.38	1,946.9%
Total 56500 · Maintenance Services	993.77	216.14	777.63	359.8%
Total 56000 · PROFESSIONAL/CONTRACT SERVICES	5,414.27	216.14	5,198.13	2,405.0%
Total Expense	168,039.36	176,534.34	-8,494.98	-4.8%
Net Ordinary Income	178,510.20	-118,593.60	297,103.80	250.5%
Net Income	<u>178,510.20</u>	<u>-118,593.60</u>	<u>297,103.80</u>	<u>250.5%</u>

Highwood Public Library & Community Center
Check Detail
June 23 through July 23, 2026

Type	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	Debit Card	06/30/2026	Aldi		10207 · BOH Convenience Fund Chk (2208)	-343.35
Bill	06102026	06/10/2026		CRT Groceries	54135 · Grant Program Supplies	222.45
Bill	06182026	06/18/2026		CRT Groceries	54135 · Grant Program Supplies	120.90
TOTAL						343.35
Bill Pmt -Check	Debit Card	06/30/2026	Amazon.com		10207 · BOH Convenience Fund Chk (2208)	-5,271.00
Bill	11173793960140223-2	05/22/2026		Sign Holders - Recahrge for Return	54135 · Grant Program Supplies	21.84
Bill	11228332242954661	05/30/2026		Children's Program Supplies	53200.2 · Prog. Suppl. - Children	7.58
Bill	11273016119273003	05/30/2026		Children's Summer Reading Prizes	53200.2 · Prog. Suppl. - Children	196.02
Bill	11183663495452240	06/01/2026		Adult Program Supplies	53200.1 · Prog. Suppl. - Adult	30.11
Bill	11153770266193809	06/01/2026		Books F - Children/Juvenile	52100.2 · Books F - Children/Juvenile	433.86
Bill	11131913582169804	06/01/2026		Summer Reading Kickoff Supplies	53200.2 · Prog. Suppl. - Children	67.95
Bill	11168416443517863	06/01/2026		Vacuum Cleaner & Filters	55400.2 · Office/Library Supplies	226.97
Bill	11364142672300205	06/02/2026		Books F - Young Adult	52100.3 · Books F - Young Adult	46.31
Bill	11361201023553819	06/02/2026		Books F - Young Adult	52100.3 · Books F - Young Adult	52.93
Bill	11339774668679403	06/02/2026		Books F - Children/Juvenile	52100.2 · Books F - Children/Juvenile	15.39
Bill	11357957463911453	06/02/2026		Books F - Young Adult	52100.3 · Books F - Young Adult	33.52
Bill	11440063482008207	06/02/2026		Kyocera Toner	54135 · Grant Program Supplies	94.99
Bill	11346658352884228	06/03/2026		Easel Pads, Name Badges & Pride Pins	54135 · Grant Program Supplies	84.74
Bill	11312836817015417	06/03/2026		Adult Programming Supplies	53200.1 · Prog. Suppl. - Adult	9.91
Bill	11407063829685027	06/04/2026		Brother Toner	54135 · Grant Program Supplies	195.99
Bill	11387156517033038	06/04/2026		Books NF - Young Adult	52150.3 · Books NF - Young Adult	22.19
Bill	11391049125163407	06/04/2026		Books NF - Young Adult	52150.3 · Books NF - Young Adult	24.94
Bill	11324895385563426	06/04/2026		Books F - YA Spanish Fiction	52100.6 · Books F - YA Spanish Fiction	38.75
Bill	11383274304772203	06/04/2026		Books F - YA Spanish Fiction	52100.6 · Books F - YA Spanish Fiction	59.89
Bill	11268543711077828	06/05/2026		Adult Programming Supplies	53200.1 · Prog. Suppl. - Adult	8.75
Bill	D0175899395040261	06/05/2026		Summer Reading Kickoff Movie	53200.2 · Prog. Suppl. - Children	3.99
Bill	11166847897967401	06/06/2026		Children's Program Supplies	53200.2 · Prog. Suppl. - Children	25.99
Bill	11175646066360238	06/06/2026		Children's Program Supplies	53200.2 · Prog. Suppl. - Children	158.20
Bill	11116043451308247	06/08/2026		Children's Program Supplies	53200.2 · Prog. Suppl. - Children	163.21
Bill	11301922798422659	06/09/2026		YA Program Supplies	53200.3 · Prog. Suppl. - Young Adult	57.53
Bill	11123497117369834	06/09/2026		Books NF - Spanish	52150.4 · Books NF - Spanish	43.98
Bill	11169224849573855	06/09/2026		Children's Program Supplies	53200.2 · Prog. Suppl. - Children	63.17
Bill	11192515994435465	06/09/2026		Cleaning Supplies	55400.2 · Office/Library Supplies	27.45
Bill	11171115767472216	06/09/2026		Cleaning Supplies	55400.2 · Office/Library Supplies	29.44
Bill	11168171903660214	06/10/2026		Office Supplies	55400.2 · Office/Library Supplies	102.47
Bill	11418035916717807	06/11/2026		Youth Camp Supplies	54135 · Grant Program Supplies	59.92
Bill	11492404909975202	06/11/2026		Kids Camp Supplies	54135 · Grant Program Supplies	452.79
Bill	D0133468524189019	06/16/2026		Adobe Creative Cloud Subscription 6/16/26-06/15/2	54135 · Grant Program Supplies	239.88
Bill	1136602194874653	06/16/2026		Canon Toner	53200.3 · Prog. Suppl. - Young Adult	23.99
Bill	11113470154073045	06/18/2026		Children's Program Supplies	53200.2 · Prog. Suppl. - Children	212.47
Bill	11138725350650662	06/18/2026		Children's Program Supplies	53200.2 · Prog. Suppl. - Children	96.75
Bill	D0124430229161863	06/18/2026		Children's Program Movie	53200.2 · Prog. Suppl. - Children	3.99

Highwood Public Library & Community Center
Check Detail
June 23 through July 23, 2026

Type	Num	Date	Name	Memo	Account	Original Amount
Bill	11153265876081839	06/19/2026		Sign Holders	54135 · Grant Program Supplies	31.78
Bill	11428112089439453	06/23/2026		Kyocera Toner	55400.2 · Office/Library Supplies	84.00
Bill	11207022878461025	06/23/2026		Books F - Adult	52100.1 · Books F - Adult	16.50
Bill	11228871324967406	06/23/2026		Books F - Adult	52100.1 · Books F - Adult	137.64
Bill	11249765614646642	06/23/2026		Children's Summer Reading Prizes	53200.2 · Prog. Suppl. - Children	118.08
Bill	11249118874390642	06/23/2026		Children's Summer Reading Prizes	53200.2 · Prog. Suppl. - Children	38.96
Bill	11394006612870643	06/23/2026		Books F - Young Adult	52100.3 · Books F - Young Adult	174.60
Bill	11300236225118646	06/23/2026		Books F - Young Adult	52100.3 · Books F - Young Adult	10.58
Bill	11393774612938611	06/23/2026		Books F - Young Adult	52100.3 · Books F - Young Adult	106.47
Bill	11301263318003424	06/23/2026		Books F - Young Adult	52100.3 · Books F - Young Adult	14.25
Bill	11358514153178625	06/23/2026		Books F - Young Adult	52100.3 · Books F - Young Adult	29.81
Bill	11480422524103450	06/24/2026		Versalink Toner	55400.2 · Office/Library Supplies	147.90
Bill	11258859414566649	06/25/2026		Books NF - Adult	52150.1 · Books NF - Adult	101.40
Bill	11142060503969823	06/27/2026		Children's Summer Reading Supplies	53200.2 · Prog. Suppl. - Children	165.72
Bill	11170566166249835	06/27/2026		Books F - Children/Juvenile	52100.2 · Books F - Children/Juvenile	564.13
Bill	11118217041970612	06/27/2026		Cleaning Supplies	55400.2 · Office/Library Supplies	27.15
Bill	11191645281231449	06/27/2026		Cleaning Supplies	55400.2 · Office/Library Supplies	64.18
TOTAL						5,271.00
Bill Pmt -Check	Debit Card	06/30/2026	American Library Association / V		10207 · BOH Convenience Fund Chk (2208)	-1,165.00
Bill	1823250	06/02/2026		ALA Conference Registration - L. Hegedus	55100.1 · Staff Development	520.00
Bill	1889879	06/18/2026		ALA Conference Registration - A. Brotsos	55100.1 · Staff Development	520.00
Bill	06182026	06/18/2026		ALA Membership Dues 06/01/26-05/31/27 - A. Brotsos	55100.1 · Staff Development	125.00
TOTAL						1,165.00
Bill Pmt -Check	Debit Card	06/30/2026	Clear Investigative Advantage	May 2026 Background Checks	10207 · BOH Convenience Fund Chk (2208)	-36.05
Bill	216323	05/31/2026		May 2026 Background Checks	54110 · Contracted Services	36.05
TOTAL						36.05
Bill Pmt -Check	Debit Card	06/30/2026	Comcast	Telecom Services for 05/16-06/15/26	10207 · BOH Convenience Fund Chk (2208)	-160.47
Bill	05092026	05/09/2026		Telecom Services for 05/16-06/15/26	55400.6 · Telecommunications/Internet	160.47
TOTAL						160.47
Bill Pmt -Check	Debit Card	06/30/2026	Costco		10207 · BOH Convenience Fund Chk (2208)	-577.63
Bill	06012026	06/01/2026		Office & Cleaning Supplies	55400.2 · Office/Library Supplies	59.77
Bill	06082026	06/08/2026		Staff Recognition Supplies	54115 · Staff Development	17.99
				Program Supplies	54135 · Grant Program Supplies	67.42
Bill	06122026	06/12/2026		Kids Camp Supplies	54135 · Grant Program Supplies	223.39
Bill	06122026-2	06/12/2026		Counseling Room Acoustic Panels	54135 · Grant Program Supplies	106.98
Bill	06222026	06/22/2026		Cleaning Supplies	55400.2 · Office/Library Supplies	159.81
TOTAL						635.36

Highwood Public Library & Community Center
Check Detail
June 23 through July 23, 2026

Type	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	Debit Card	06/30/2026	D's Coffee Shop		10207 · BOH Convenience Fund Chk (2208)	-487.20
Bill	06022026	06/02/2026		Senior Wellness Supplies	54135 · Grant Program Supplies	100.05
Bill	06092026	06/09/2026		Staff Recognition Supplies	54115 · Staff Development	87.00
Bill	0609	06/09/2026		Senior Wellness Supplies	54135 · Grant Program Supplies	100.05
Bill	06162026	06/16/2026		Senior Wellness Supplies	54135 · Grant Program Supplies	100.05
Bill	06232026	06/23/2026		Senior Wellness Supplies	54135 · Grant Program Supplies	100.05
TOTAL						487.20
Bill Pmt -Check	Debit Card	06/30/2026	Dunkin Donuts	Staff Recognition Supplies	10207 · BOH Convenience Fund Chk (2208)	-29.42
Bill	06092026	06/09/2026		Staff Recognition Supplies	54115 · Staff Development	29.42
TOTAL						29.42
Bill Pmt -Check	Debit Card	06/30/2026	eBay	Headset for C. Ibarra	10207 · BOH Convenience Fund Chk (2208)	-107.50
Bill	06262026	06/26/2026		Headset for C. Ibarra	55200.5 · Hardware Purchases	107.50
TOTAL						107.50
Bill Pmt -Check	Debit Card	06/30/2026	Givenkind		10207 · BOH Convenience Fund Chk (2208)	-712.36
Bill	13450	05/29/2026		Adult Summer Reading Supplies	53200.1 · Prog. Suppl. - Adult	16.00
Bill	13557	06/05/2026		Kid's Camp Supplies	54135 · Grant Program Supplies	189.95
Bill	13642	06/11/2026		Children's Program Supplies	53200.2 · Prog. Suppl. - Children	5.97
Bill	13755	06/19/2026		(25) Printable Water Bottles	54135 · Grant Program Supplies	450.00
Bill	13872	06/26/2026		Meeting Supplies	54135 · Grant Program Supplies	50.44
TOTAL						712.36
Bill Pmt -Check	Debit Card	06/30/2026	Google		10207 · BOH Convenience Fund Chk (2208)	-254.79
Bill	5600281871	05/31/2026		Google Telecom for May 2026	54185 · Grant Telecommunications	44.29
Bill	5585957609	05/31/2026		Google Workspace for 05/01-05/31/26	55400.4 · Licensing Fees	210.50
TOTAL						254.79
Bill Pmt -Check	Debit Card	06/30/2026	International E-Z UP, Inc.	Outreach Supplies - Tent & Tablescloths	10207 · BOH Convenience Fund Chk (2208)	-940.35
Bill	554430	06/22/2026		Outreach Supplies - Tent & Tablescloths	54135 · Grant Program Supplies	940.35
TOTAL						940.35
Bill Pmt -Check	Debit Card	06/30/2026	Jewel		10207 · BOH Convenience Fund Chk (2208)	-285.55
Bill	06022026	06/02/2026		CRT Groceries	54135 · Grant Program Supplies	59.21
Bill	06022026-2	06/02/2026		Senior Wellness Supplies	54135 · Grant Program Supplies	20.00
Bill	06032026	06/03/2026		Charlas Supplies	54135 · Grant Program Supplies	24.08
Bill	06052026	06/05/2026		Summer Reading Kickoff Ice Cream	53200.2 · Prog. Suppl. - Children	30.55
Bill	06082026	06/08/2026		YA Program Supplies	54135 · Grant Program Supplies	64.26

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	Type	Num	Date	Name	Memo	Account	Original Amount
	Bill	06102026	06/10/2026		Charlas Supplies	54135 · Grant Program Supplies	26.12
	Bill	06162026	06/16/2026		Senior Wellness Supplies	54135 · Grant Program Supplies	20.00
	Bill	06172026	06/17/2026		Charlas Supplies	54135 · Grant Program Supplies	23.42
	Bill	06232026	06/23/2026		Senior Wellness Supplies	54135 · Grant Program Supplies	17.91
TOTAL							285.55
	Bill Pmt -Check	Debit Card	06/30/2026	Las Torres Mexican Restaurant	Supplies	10207 · BOH Convenience Fund Chk (2208)	-400.00
	Bill	05302026	05/30/2026		Supplies	54135 · Grant Program Supplies	400.00
TOTAL							400.00
	Bill Pmt -Check	Debit Card	06/30/2026	Lenovo		10207 · BOH Convenience Fund Chk (2208)	-509.70
	Bill	N300774121	06/24/2026		(10) Digital Navigation Participant Headsets	54135 · Grant Program Supplies	169.90
	Bill	N300774123	06/24/2026		(10) Digital Navigation Participant Headsets	54135 · Grant Program Supplies	169.90
	Bill	N300786391	06/26/2026		(10) Digital Navigation Participant Headsets	54135 · Grant Program Supplies	169.90
TOTAL							509.70
	Bill Pmt -Check	Debit Card	06/30/2026	Mailchimp	Monthly Subscription 06/12-07/11/26	10207 · BOH Convenience Fund Chk (2208)	-38.25
	Bill	MC18897015	06/12/2026		Monthly Subscription 06/12-07/11/26	55500.7 · Newsletter	38.25
TOTAL							38.25
	Bill Pmt -Check	Debit Card	06/30/2026	Mee Jun's	Adult Literacy Program Supplies	10207 · BOH Convenience Fund Chk (2208)	-110.00
	Bill	05302026	05/30/2026		Adult Literacy Program Supplies	54135 · Grant Program Supplies	110.00
TOTAL							110.00
	Bill Pmt -Check	Debit Card	06/30/2026	Moo Print	Business Cards	10207 · BOH Convenience Fund Chk (2208)	-87.10
	Bill	0627194151	06/26/2026		Business Cards	54135 · Grant Program Supplies	87.10
TOTAL							87.10
	Bill Pmt -Check	Debit Card	06/30/2026	Northwestern Kellog	Professional Development Webinar - L. Ramirez	10207 · BOH Convenience Fund Chk (2208)	-75.00
	Bill	06022026	06/02/2026		Professional Development Webinar - L. Ramirez	54115 · Staff Development	75.00
TOTAL							75.00
	Bill Pmt -Check	Debit Card	06/30/2026	Secret World Books		10207 · BOH Convenience Fund Chk (2208)	-189.73
	Bill	000136	06/05/2026		Books F - YA Spanish Fiction	52100.6 · Books F - YA Spanish Fiction	59.07
	Bill	000137	06/05/2026		Books NF - Young Adult	52150.3 · Books NF - Young Adult	26.38
	Bill	000138	06/09/2026		Books F - YA Spanish Fiction	52100.6 · Books F - YA Spanish Fiction	104.28
TOTAL							189.73
	Bill Pmt -Check	Debit Card	06/30/2026	Simple Practice	Appointment Scheduler for 06/03-07/03/26	10207 · BOH Convenience Fund Chk (2208)	-247.00

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	Type	Num	Date	Name	Memo	Account	Original Amount
TOTAL	Bill	724EA5F5-0062	06/03/2026		Appointment Scheduler for 06/03-07/03/26	54135 · Grant Program Supplies	247.00
							247.00
	Bill Pmt -Check	Debit Card	06/30/2026	T-Mobile	Internet Service 05/22-06/21/26	10207 · BOH Convenience Fund Chk (2208)	-10.00
TOTAL	Bill	05212026	05/21/2026		Internet Service 05/22-06/21/26	55400.6 · Telecommunications/Internet	10.00
							10.00
	Bill Pmt -Check	Debit Card	06/30/2026	Target	Children's Program Supplies	10207 · BOH Convenience Fund Chk (2208)	-15.66
TOTAL	Bill	06232026	06/23/2026		Children's Program Supplies	53200.2 · Prog. Suppl. - Children	15.66
							15.66
	Bill Pmt -Check	Debit Card	06/30/2026	United States Postal Service	Postage Stamps	10207 · BOH Convenience Fund Chk (2208)	-78.00
TOTAL	Bill	06222026	06/22/2026		Postage Stamps	55400.5 · Postage & Shipping Fees	78.00
							78.00
	Bill Pmt -Check	Debit Card	06/30/2026	USA Today		10207 · BOH Convenience Fund Chk (2208)	-88.00
TOTAL	Bill	05282026	05/28/2026		Newspaper Subscription 06/01-06/30/26	52400.1 · Periodicals - Adult	44.00
	Bill	06202026	06/20/2026		Newspaper Subscription 07/01-07/31/26	52400.1 · Periodicals - Adult	44.00
							88.00
	Bill Pmt -Check	Debit Card	06/30/2026	Vivint, Inc.	Smart Home Service 06/16/26-07/15/26	10207 · BOH Convenience Fund Chk (2208)	-35.14
TOTAL	Bill	249763510	06/16/2026		Smart Home Service 06/16/26-07/15/26	56500.1 · Maintenance Svcs. - Interior	35.14
							35.14
	Bill Pmt -Check	Debit Card	06/30/2026	Zoom Video Communications Inc	Health Equity Subscription 06/19/26-07/18/26	10207 · BOH Convenience Fund Chk (2208)	-16.99
TOTAL	Bill	INV358845874	06/19/2026		Health Equity Subscription 06/19/26-07/18/26	54185 · Grant Telecommunications	16.99
							16.99
	Bill Pmt -Check	Debit Card	06/30/2026	Ubiquiti Store USA	UniFi 5G Backup	10207 · BOH Convenience Fund Chk (2208)	-120.00
TOTAL	Bill	US55503564	05/29/2026		UniFi 5G Backup	55200.5 · Hardware Purchases	120.00
							120.00
	Bill Pmt -Check	3705	07/21/2026	2nd Chance, New Opportunity	Counseling Services Rendered in June 2026	10201 · BOH General Fund Chk. (3563)	-1,072.50
TOTAL	Bill	101	07/01/2026		Counseling Services Rendered in June 2026	54110 · Contracted Services	1,072.50
							1,072.50
	Bill Pmt -Check	3706	07/21/2026	Arteaga, Axel	Case Management Contracted Services Rendere	10201 · BOH General Fund Chk. (3563)	-2,282.50

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	Type	Num	Date	Name	Memo	Account	Original Amount
TOTAL	Bill	001-6	06/30/2026		Case Management Contracted Services Rendered f	54110 · Contracted Services	2,282.50
							2,282.50
	Bill Pmt -Check	3707	07/21/2026	Beteta Hernandez, Ximena	Contracted Marketing Support for July 2026	10201 · BOH General Fund Chk. (3563)	-1,512.00
TOTAL	Bill	07062026	07/06/2026		Contracted Marketing Support for July 2026	54110 · Contracted Services	1,512.00
							1,512.00
	Bill Pmt -Check	3708	07/21/2026	Brito, Carolina	July 2026 Counseling Services	10201 · BOH General Fund Chk. (3563)	-2,115.00
TOTAL	Bill	07012026	07/01/2026		July 2026 Counseling Services	54110 · Contracted Services	2,115.00
							2,115.00
	Bill Pmt -Check	3709	07/21/2026	Brotsos, Alex		10201 · BOH General Fund Chk. (3563)	-181.77
TOTAL	Bill	06092026	06/09/2026		Adult Programming Supplies Reimbursement	53200.1 · Prog. Suppl. - Adult	8.80
	Bill	06262026	06/26/2026		ALA Conference Expense Reimbursement	55100.1 · Staff Development	36.90
	Bill	06272026	06/27/2026		ALA Conference Expense Reimbursement	55100.1 · Staff Development	42.18
	Bill	06282026	06/28/2026		ALA Conference Expense Reimbursement	55100.1 · Staff Development	49.56
	Bill	06292026	06/29/2026		ALA Conference Expense Reimbursement	55100.1 · Staff Development	44.33
							181.77
	Bill Pmt -Check	3710	07/21/2026	Carlson, Nova	YA Facilitator Contracted Services for July 2026	10201 · BOH General Fund Chk. (3563)	-198.00
TOTAL	Bill	07012026	07/01/2026		YA Facilitator Contracted Services for July 2026	54110 · Contracted Services	198.00
							198.00
	Bill Pmt -Check	3711	07/21/2026	City of Highwood.		10201 · BOH General Fund Chk. (3563)	-16,222.16
TOTAL	Bill	June 2026 IMRF	07/01/2026		IMRF Payment for June 2026	22100 · IMRF W/H Payable	3,845.69
	Bill	2026-July	07/01/2026		July 2026 EE Medical Insurance	51120 · Medical/Health Insurance	1,760.47
					July 2026 EE Life Insurance	51130 · Life Insurance	25.38
					July EE 2026 Medical, Dental, Health & Life Insuran	54132 · Medical/Dental Benefits	183.62
					July EE 2026 Medical, Dental, Health & Life Insuran	54132 · Medical/Dental Benefits	5,523.49
					July EE 2026 Medical, Dental, Health & Life Insuran	54132 · Medical/Dental Benefits	966.09
					July EE 2026 Medical, Dental, Health & Life Insuran	54132 · Medical/Dental Benefits	3,536.41
					July EE 2026 Medical, Dental, Health & Life Insuran	54132 · Medical/Dental Benefits	381.01
							16,222.16
	Bill Pmt -Check	3712	07/21/2026	Consuelo, Inc.	Therapy Services for July 2026	10201 · BOH General Fund Chk. (3563)	-2,100.00
TOTAL	Bill	1092	07/02/2026	NorthShore University HealthSystem	Therapy Services for July 2026	54110 · Contracted Services	2,100.00
							2,100.00
	Bill Pmt -Check	3713	07/21/2026	Diaz-Simon, Byron	Children's Department Contracted Services for J	10201 · BOH General Fund Chk. (3563)	-60.00

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	Type	Num	Date	Name	Memo	Account	Original Amount
TOTAL	Bill	06012026	06/01/2026		Children's Department Contracted Services for June 2026	54110 · Contracted Services	60.00
							60.00
	Bill Pmt -Check	3714	07/21/2026	Family Service of Glencoe	Contracted Counseling Services for June 2026	10201 · BOH General Fund Chk. (3563)	-390.00
TOTAL	Bill	1420	06/30/2026		Contracted Counseling Services for June 2026	54110 · Contracted Services	390.00
							390.00
	Bill Pmt -Check	3715	07/21/2026	Giraldo, Alexander	Contracted Marketing Support for July 2026	10201 · BOH General Fund Chk. (3563)	-1,365.00
TOTAL	Bill	07062026	07/06/2026		Contracted Marketing Support for July 2026	54110 · Contracted Services	1,365.00
							1,365.00
	Bill Pmt -Check	3716	07/21/2026	Greco Electricial & Construction	Makerspace Electrical Repair	10201 · BOH General Fund Chk. (3563)	-549.25
TOTAL	Bill	13731	06/26/2026		Makerspace Electrical Repair	56500.1 · Maintenance Svcs. - Interior	549.25
							549.25
	Bill Pmt -Check	3717	07/21/2026	Hegedus, Lauren		10201 · BOH General Fund Chk. (3563)	-253.45
TOTAL	Bill	06262026	06/26/2026		ALA Conference Expense Reimbursement	55100.1 · Staff Development	23.74
	Bill	06272026	06/27/2026		ALA Conference Expense Reimbursement	55100.1 · Staff Development	24.59
	Bill	06282026	06/28/2026		ALA Conference Expense Reimbursement	55100.1 · Staff Development	29.06
	Bill	06292026	06/29/2026		ALA Conference Expense Reimbursement	55100.1 · Staff Development	10.06
	Bill	07012026	07/01/2026		ALA Conference Expense Reimbursement	55100.1 · Staff Development	124.50
					ALA Conference Expense Reimbursement	55100.1 · Staff Development	41.50
							253.45
	Bill Pmt -Check	3718	07/21/2026	Hernandez, Jose M.	Community Health Worker Services Rendered for June 2026	10201 · BOH General Fund Chk. (3563)	-882.00
TOTAL	Bill	016	07/02/2026		Community Health Worker Services Rendered for June 2026	54110 · Contracted Services	882.00
							882.00
	Bill Pmt -Check	3719	07/21/2026	Highwood Rec Center	Zumba Basement Fee - June 2026	10201 · BOH General Fund Chk. (3563)	-175.00
TOTAL	Bill	41722	06/30/2026		Zumba Basement Fee - June 2026	54135 · Grant Program Supplies	175.00
							175.00
	Bill Pmt -Check	3720	07/21/2026	Hoopla	June 2026 Usage	10201 · BOH General Fund Chk. (3563)	-421.04
TOTAL	Bill	509082838	06/30/2026		June 2026 Usage	52350.3 · On-Line - Hoopla	421.04
							421.04
	Bill Pmt -Check	3721	07/21/2026	HR Source	Employment-Related Contract Development	10201 · BOH General Fund Chk. (3563)	-695.00

Highwood Public Library & Community Center
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	Type	Num	Date	Name	Memo	Account	Original Amount
TOTAL	Bill	25293	06/30/2026		Employment-Related Contract Development	54110 · Contracted Services	695.00
							695.00
	Bill Pmt -Check	3722	07/21/2026	Lara, Maria	July 2026 Professional Cleaning Services	10201 · BOH General Fund Chk. (3563)	-1,638.00
TOTAL	Bill	07012026	07/01/2026		July 2026 Professional Cleaning Services	56200 · Cleaning Services	1,638.00
							1,638.00
	Bill Pmt -Check	3723	07/21/2026	Lomeli, Itzayana Rocio Gonzalez	Digital Navigation Contractual Support for July 2 10201 · BOH General Fund Chk. (3563)		-1,104.00
TOTAL	Bill	07012026	07/01/2026		Digital Navigation Contractual Support for July 2026 54110 · Contracted Services		1,104.00
							1,104.00
	Bill Pmt -Check	3724	07/21/2026	Mak, Maria Teresa	Community Support Contracted Services for Jur 10201 · BOH General Fund Chk. (3563)		-1,680.00
TOTAL	Bill	5	06/30/2026		Community Support Contracted Services for June 2 54110 · Contracted Services		1,680.00
							1,680.00
	Bill Pmt -Check	3725	07/21/2026	Mead, Piper	Community Support Contracted Services for Jur 10201 · BOH General Fund Chk. (3563)		-1,239.00
TOTAL	Bill	J3	06/30/2026		Community Support Contracted Services for June 2 54110 · Contracted Services		1,239.00
							1,239.00
	Bill Pmt -Check	3726	07/21/2026	Mejia, Cecilia A Limon	Community Support Contracted Services for Jur 10201 · BOH General Fund Chk. (3563)		-714.00
TOTAL	Bill	001-5	06/30/2026		Community Support Contracted Services for June 2 54110 · Contracted Services		714.00
							714.00
	Bill Pmt -Check	3727	07/21/2026	Northern Weathermakers HVAC	HVAC Service & Repair	10201 · BOH General Fund Chk. (3563)	-222.89
TOTAL	Bill	0784157	07/07/2026		HVAC Service & Repair	56500.2 · Maintenance Svcs. - Exterior	222.89
							222.89
	Bill Pmt -Check	3728	07/21/2026	OverDrive, Inc.	2064-0072	10201 · BOH General Fund Chk. (3563)	-533.00
TOTAL	Bill	H-0124894	07/01/2026		Digital Consortium Access 04/2026-02/2027	52350.5 · On-Line - Libby	533.00
							533.00
	Bill Pmt -Check	3729	07/21/2026	Patel, Kush	July 2026 Adult Digital Literacy Education & Eng 10201 · BOH General Fund Chk. (3563)		-736.00
TOTAL	Bill	07012026	07/01/2026		July 2026 Adult Digital Literacy Education & Engage 54110 · Contracted Services		736.00
							736.00
	Bill Pmt -Check	3730	07/21/2026	Plante & Moran, PLLC	Accounting Services 02/29-06/25/26	10201 · BOH General Fund Chk. (3563)	-5,353.75
	Bill	10714783	06/26/2026		Accounting Services 02/29-06/25/26	54110 · Contracted Services	2,571.25

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	Type	Num	Date	Name	Memo	Account	Original Amount
					Accounting Services 02/29-06/25/26	56100 · Accounting Services	2,782.50
TOTAL							5,353.75
	Bill Pmt -Check	3731	07/21/2026	RAILS	eRead Illinois - Boundless Membership Fee 7/1/2	10201 · BOH General Fund Chk. (3563)	-1,500.00
	Bill	16095	07/17/2026		eRead Illinois - Boundless Membership Fee 7/1/26-4	52350.4 · On-Line - eRead	1,500.00
TOTAL							1,500.00
	Bill Pmt -Check	3732	07/21/2026	Ramirez, Laura		10201 · BOH General Fund Chk. (3563)	-122.39
	Bill	04012026	05/01/2026		Staff Event Deposit Reimbursement	54110 · Contracted Services	50.00
	Bill	06012026	06/01/2026		Staff Recognition Supplies Reimbursement	54115 · Staff Development	72.39
TOTAL							122.39
	Bill Pmt -Check	3733	07/21/2026	Simon Pina, Beatriz		10201 · BOH General Fund Chk. (3563)	-2,965.00
	Bill	07012026	07/01/2026		June 2026 Adult Services Contractual Support	54110 · Contracted Services	21.00
	Bill	0701	07/01/2026		July 2026 Adult Digital Literacy Education & Engage	54110 · Contracted Services	2,944.00
TOTAL							2,965.00
	Bill Pmt -Check	3734	07/21/2026	Spanish Adult Literacy Consultant	Digital Navigation Services for July 2026	10201 · BOH General Fund Chk. (3563)	-5,799.00
	Bill	07052026	07/05/2026		Digital Navigation Services for July 2026	54110 · Contracted Services	5,799.00
TOTAL							5,799.00
	Bill Pmt -Check	3735	07/21/2026	Sunset Foods	Community Response Groceries for June 2026	10201 · BOH General Fund Chk. (3563)	-35,422.99
	Bill	06302026	06/30/2026		Community Response Groceries for June 2026	54135 · Grant Program Supplies	35,422.99
TOTAL							35,422.99
	Bill Pmt -Check	3736	07/21/2026	The Hartford	Treasurer's Surety Bond 05/01/26-05/01/27 - N. P.	10201 · BOH General Fund Chk. (3563)	-644.00
	Bill	06042026	06/04/2026		Treasurer's Surety Bond 05/01/26-05/01/27 - N. Pas	55400.8 · Liability/Property Insurance	644.00
TOTAL							644.00
	Bill Pmt -Check	3737	07/21/2026	The I.T. Connection Inc.	Telephone Service for June 2026	10201 · BOH General Fund Chk. (3563)	-47.90
	Bill	12550	06/30/2026		Telephone Service for June 2026	55400.6 · Telecommunications/Internet	47.90
TOTAL							47.90
	Bill Pmt -Check	3738	07/21/2026	Today's Business Solutions, Inc.	Fax for 04/01-06/30/2026	10201 · BOH General Fund Chk. (3563)	-59.04
	Bill	071626-47	07/16/2026		Fax for 01/01-03/31/2026	55400.6 · Telecommunications/Internet	59.04
TOTAL							59.04
	Bill Pmt -Check	3739	07/21/2026	Valadez Finest Landscape	June 2026 Lawn Service	10201 · BOH General Fund Chk. (3563)	-130.00

Highwood Public Library & Community Center

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	Type	Num	Date	Name	Memo	Account	Original Amount
TOTAL	Bill	06092026	06/09/2026		June 2026 Lawn Service	56500.2 · Maintenance Svcs. - Exterior	130.00
							130.00
	Bill Pmt -Check	3740	07/21/2026	Vazquez, Fabiola Hernandez	July Community Health Education & Engagemen	10201 · BOH General Fund Chk. (3563)	-798.00
TOTAL	Bill	07012026	07/01/2026		July Community Health Education & Engagement	54110 · Contracted Services	451.33
					July Community Health Education & Engagement	54110 · Contracted Services	346.67
	Bill Pmt -Check	3741	07/21/2026	Vergara Castrejon, Oralia	July Zumba Instructor Services	10201 · BOH General Fund Chk. (3563)	-90.00
TOTAL	Bill	07012026	07/01/2026		July Zumba Instructor Services	54110 · Contracted Services	90.00
							90.00
	Bill Pmt -Check	3742	07/21/2026	Wence, Diana		10201 · BOH General Fund Chk. (3563)	-151.02
TOTAL	Bill	04292026	05/01/2026		Children's Program Supplies Reimbursement	53200.2 · Prog. Suppl. - Children	17.96
	Bill	05072026	05/07/2026		Children's Program Supplies Reimbursement	53200.2 · Prog. Suppl. - Children	63.91
	Bill	06162026	06/16/2026		Children's Program Supplies Reimbursement	53200.2 · Prog. Suppl. - Children	29.90
	Bill	06162026-2	06/16/2026		Children's Program Supplies Reimbursement	53200.2 · Prog. Suppl. - Children	23.75
	Bill	06162026-3	06/16/2026		Children's Program Supplies Reimbursement	53200.2 · Prog. Suppl. - Children	15.50
	Bill Pmt -Check	3743	07/23/2026	Yamels Creations LLC	Summer Send Off Performer Fee	10201 · BOH General Fund Chk. (3563)	-600.00
TOTAL	Bill	07102026	07/01/2026		Summer Send Off Performer Fee	53100.3 · Program Fac- Child	600.00
							600.00